



# Application for Membership

## PART ONE: Applicant Information

Date of Submission	
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District Name	
Address	
City/State/Zip Code	
Website Address	

Name of Superintendent	
Phone	
Email	

Person completing application	
Title	
Phone	
Email	

## PART TWO: District Data

Enrollment	
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Student Demographics*	Number	Percentage
Hispanic/Latino		
American Indian or Alaska Native		
Asian		
Black or African American		
Native Hawaiian or Other Pacific Islander		
White		
Two or More Races		
Students from low-income households		
Students receiving special education services		

*\*Note: Demographic information is collected for data purposes only and is not used for eligibility or membership selection.*

Number of Schools in your District	
Elementary Schools	
Middle Schools / Junior High	
High Schools	
Alternative Schools	
Other	

## Student Achievement Data\*

Please provide the most recent state test results.

Student Group	English Language Arts/Reading % proficient or meeting benchmark	Math % proficient or meeting benchmark
Hispanic/Latino		
American Indian or Alaska Native		
Asian		
Black or African American		
Native Hawaiian or Other Pacific Islander		
White		
Two or More Races		
State Average		

*\*Note: Achievement data is collected for data purposes only and is not used for eligibility or membership selection.*

District Funding Source	% of Budget funded by	Approximate amount received
State Funds		
Federal Funds		
Local Funds		

Amount spent per pupil	
District	
State Average	

---Please continue to PART THREE of the application.---

## **PART THREE: Narrative**

Please provide responses to the following questions. Place your answers in the text boxes provided. If you need additional space, or have additional supporting materials, please include the additional pages with the completed application.

1) MSAN is a network committed to supporting districts in meeting the needs of multicultural students in their district. What are the current needs of students of color in your district? Where are the greatest needs and where do you see the most significant disparities?

2) What specific strategies has your district implemented to increase achievement and improve the educational experiences of students of color?



3) How will membership in MSAN support your district's efforts to improve achievement, opportunity and access for students of color? How will your district's membership in MSAN benefit all students in your district?



4) How will your district contribute to MSAN ? What value and benefit will your district bring to the network and other members?

5) Describe/provide an overview of any research partnerships, relationships with researchers, or university research projects your district is involved in. If none, please indicate. *Note: Please review the "Participation in Research and Data Collection" section under the Member Expectations and Obligations section of this application.*



6) One of MSAN's core values is rooted in elevating student voice and empowering student leaders to become active participants in the work to improve schools. Please share how your district currently supports student action and voice, especially for students of color.

Please read the MSAN Member Expectations & Obligations listed on the following pages. Include with this application an email/memo from the superintendent indicating that she/he has read and accepts the obligations associated with participation in the Network.

Please submit all application materials electronically to the MSAN Project Manager, Connie Showalter at [connie.showalter@wisc.edu](mailto:connie.showalter@wisc.edu).



## Member Expectations and Obligations

### Governing Board

The MSAN Governing Board is composed of the superintendents of MSAN districts, the MSAN Executive Director, and the Co-Conveners of the Research Practitioner Council (RPC). The Governing Board meets regularly (determines its own meeting cadence) and all superintendents are expected to attend. Substitutes (i.e., delegates) are not permitted to attend the meeting in lieu of the superintendent. Additionally, a President and Vice President of the Governing Board are elected and meet regularly with MSAN staff to carry out the business and administrative functions of MSAN. The President and Vice President refer items, as needed, to the full Governing Board for review and action. In addition to membership dues and registration fees, each MSAN member district pays travel and lodging expenses for Governing Board meetings. Meals and other costs are included. See the Overview of Governing Board Meetings document for more information.

### Research Practitioner Council

Each district identifies at least two educators in their district to serve as members of the MSAN Research Practitioner Council (RPC). RPC members are typically assistant superintendents, professionals from a district's research and testing staff, curriculum staff, equity or diversity staff, or other professionals who are knowledgeable of and influence equity-related work, research, policy, instruction or other critical areas in the district. The RPC also meets regularly and on a similar schedule to the Governing Board. In addition to membership dues and registration fees, each district pays travel and lodging expenses for RPC meetings. Meals and other costs are included. See RPC Scope of Work document for more information.

### MSAN Advisors

Each district is encouraged to identify a few core individuals other than Governing Board and RPC members who will assist in disseminating MSAN information across the district and serve as advisors to MSAN scholars. The organization and structure of how MSAN students are selected and engaged throughout the year is at the discretion of the local district. See the High School Student Conference Advisor Handbook and the Middle School Intersectional Social Justice Collaborative (ISJC) Advisor Handbook for more information.

### School Board Support & Commitment

MSAN's mission and work to advance equity and create school environments where all students thrive necessitates the engagement and involvement of school boards. As the leaders and policymakers in school districts, school board members have a unique, but critical and impactful role to play in advancing MSAN's mission. Districts are asked to ensure local school boards are abreast of MSAN's ongoing work and commit to supporting and engaging when needed and as necessary. At times, MSAN may host a convening or other opportunity for school board members of MSAN districts to connect, learn, and engage.

### Annual Membership Fee and Assessments

Before the start of each school year, members will receive the MSAN Membership Dues and Fees Schedule that details the dues amount for the year and the additional (discounted) fees that will be assessed for conferences and activities. The MSAN membership fee will be invoiced annually.

### Sponsorship and Development

Partnering with and supporting MSAN's sponsorship and development efforts is strongly encouraged but not required. MSAN collaborates with individuals and groups to seek grants for our work and sponsors for MSAN's conferences and meetings to keep membership and fees affordable and network activities accessible. MSAN districts are encouraged to connect MSAN with local organizations and sponsors who may be interested in supporting MSAN's mission.



## **Professional Learning & Collaboration**

Learning and collaboration are foundational to MSAN's work and continued success as a network. Member districts are expected to fully contribute their experience and expertise to the content of all of MSAN's professional learning and collaborative opportunities. The strength of the network is the opportunity to share, learn, and grow together. Districts are given opportunities throughout the year to share promising practices and information on new strategies and ideas they have implemented.

## **MSAN Institute**

The focus of the MSAN Institute is twofold: developing equity-focused leadership and learning about the latest research, best practices, and innovations in education related to educational equity. MSAN members pay a significantly reduced registration fee for up to six staff to attend the two-day Institute. Additional staff may attend at a higher (but still reduced) rate. Non-MSAN districts pay a full registration fee. Travel and lodging are covered by the district. MSAN members are strongly encouraged to submit session proposals for participation in the event.

## **Student Leadership Development**

### **Annual MSAN Student Conference**

A team consisting of eight high school students and two adult chaperones from each member district attend the three-day annual MSAN Student Conference. MSAN members pay a significantly reduced registration fee to attend. Travel and lodging are covered by the district. Additional students and staff from MSAN districts (above the first 10 participants) may attend at a higher, but still reduced, registration rate.

## **Participation in Research, Data Collection and Information Sharing**

MSAN is housed within the Wisconsin Center for Education Research at the University of Wisconsin-Madison. Through its mission, MSAN continuously engages with researchers and practitioners in a variety of ways, including research practice partnerships, individual research studies, research presentations, and other activities. In most cases, participation in research projects will be at the discretion of the local district, but there will be times when the Governing Board may elect to engage all member districts in a research project.

Details regarding any research projects undertaken by MSAN will be provided and shared with members. In all projects, measures will be taken to protect student and teacher confidentiality. It is the intent of MSAN to freely share its research findings, achievement data, and other data related to our mission and goals. In addition, all member districts are expected to contribute to network-wide databases and annual requests for district data and information sharing.

